

PERSONAL REFERENCE FORM

Confidential

Skyview Ranch
7241 T.R. 319
Millersburg, OH 44654
(330) 674-7511 Fax: (330) 674-4606
Email: camp@skyviewranch.org
www.skyviewranch.org

Name of Applicant: _____

Applying for Position of: _____

Skyview Ranch is a Christian camp and retreat center for youth, adults and families. Skyview exists to serve and glorify the Lord Jesus Christ by serving primarily as a supporting arm of the local church, using the unique freshness of the outdoor setting for the purpose of evangelizing, discipling and motivating its Ranchers to return home and serve in the local church.

Applicant Authorization:

I hereby authorize _____ to provide Skyview Ranch with the information requested. I release him/her from all liability in the giving of this information.

Signature of Applicant

Date

Behavioral Report:

Under each general heading, please mark the box that most accurately describes the applicant's habitual behavior.

Responsibility

- Excellent, diligently follows through on tasks
- Good, follows through on tasks
- Average, usually follows through on tasks
- Poor, needs to be told what to do

Initiative

- Excellent, will look for things to do
- Good, will do things that need to be done
- Average, will do the obvious if there is need
- Poor, needs to be told what to do

Industry

- Excellent, puts forth the extra for excellence
- Good, will put in a fair days work
- Average, works enough to get by
- Poor, lazy

Leadership

- Excellent, a leader of leaders
- Good, contributes positively
- Average, usually well-balanced
- Poor, passive; observing and indifferent; negatively influential

Emotional

- Excellent, exceptionally stable and consistent
- Good, well balanced in most situations
- Average, usually well-balanced
- Poor, excitable or unresponsive

Judgment

- Excellent, consistently makes wise decisions
- Good, makes good decisions in most situations
- Average, makes good decisions in optimal situations
- Poor, hasty or indecisive

Motivation

- Excellent, highly self-motivated
- Good, effectively motivated
- Average, usually purposeful
- Poor, purposeless

Cooperation

- Excellent, deeply sensitive to others
- Good, generally concerned for others
- Average, cooperates when it is convenient
- Poor, difficult to work with

Integrity

- Excellent, consistently trustworthy
- Good, generally honest and true
- Average, honest, but may stretch the truth
- Poor, questionable at times

Personable

- Excellent, sharp, excellent first impression
- Good, well-groomed, good first impression
- Average, gives an average first impression
- Poor, neglects fine detail, sloppy

Communication

- Excellent, articulate, communicates to all groups clearly
- Good, communicates well with most groups
- Average, gets the thought across
- Poor, difficulty in articulating thoughts

Stress

- Excellent, thinks well under pressure
- Good, able to make wise decisions under pressure
- Average, reasonably calm under pressure
- Poor, abandons responsibility under pressure

Conduct with opposite sex

- Above Reproach
- Generally Good
- Questionable

Sociability

Mark all which apply to the applicant:

- Gregarious, known by all
- Steady, consistent
- Analytical, reflective, contemplative
- Amiable loyal, devoted, friendly
- Timid and shy
- Confident, self-assured
- Brash and arrogant
- Blunt and up-front
- Hard to read
- Tentative, self-conscious
- Entertaining

Please answer the following questions:

How long have you known the applicant? _____

If you were asked to have this person as a co-worker, how would you respond?

Would you be willing to place your child or teen under the direct charge and influence of this individual?

If not explain why: _____

What do you consider special about the applicant _____

What do you know about the applicant's Christian testimony? _____

Any further comments about the applicant: _____

In your opinion, is this applicant:

- Good for the camp and will help Skyview Ranch grow, or
- Camp is good for the applicant and will help the person grow

- I prefer to discuss this applicant further on the phone. Please call me.

Signature _____ Date _____

Occupation _____ Phone: () _____ Daytime Evening

Address _____ City _____ State _____ Zip _____

Please mail this form directly to Skyview Ranch in the envelope provided for you. **The application process is not complete until we receive completed references for staff applicants.**

Thank you very much for your time and help.

